

Current PTSA Volunteer Opportunities and Description of Duties September 9, 2008

Social Committee Chair

Essential duties involve acting as a liaison between our social program and event coordinators and the Executive Board. The chairperson contacts the coordinators prior to the event and aids in the successful facilitation of the program. Specific duties might involve: attending PTSA meetings, and working in conjunction with the volunteer coordinator in contacting, recruiting and coordinated volunteer efforts. Social Events include: Hilltoppers, 8th Graduation party, Honors Breakfasts, Teacher Conferences luncheon, Student Testing Breakfast

Contact: Jody Eriksen jodymail@sbcglobal.net

8th Grade Honors Breakfast Coordinator

Traditionally 7th grade parents have stepped up to help us honor the academic achievements of our 8th graders during this wonderful breakfast program. Volunteers will assist you and last years Chair will give you a push in the right direction.

Contact: Jody Eriksen jodymail@sbcglobal.net

Teacher Conferences November lunch and March dinner

Consider helping us to provide our teachers with an easy and delicious menu from a local restaurant.

Contact: Jody Eriksen jodymail@sbcglobal.net

Ways & Means Chair

Essential duties involve acting as key communicator between our fundraising events and activities coordinators and the Executive Board. Raising funds to support our terrific programs is absolutely essential in our successful efforts to enhance and enrich our children's education. This year, we have a seasoned and terrific group of volunteers coordinating the following fundraisers: Apparel, Boxtops, Gingerbread Junction, Seasonal Greenery Fundraiser, Trailblazer Talent Show, Market Day, School Supply Kits. If you want to support and assist in their success, join as our Ways & Means Chairperson!

Contact: Jody Eriksen jodymail@sbcglobal.net

Volunteer Appreciation Coordinator

Would you like to coordinate an event or the distribution of a token of recognition honoring all of our wonderful volunteers this year? If you like to spread the good cheer and thank you's...we are open to your ideas and energy.

Contact Appreciation Chair Ellen Vandelune ellen.vandelune@mariott.com

American Education Week

Help us show our appreciation to our educators by coordinating our Thank You efforts.

Contact Appreciation Chair Ellen Valndelune ellen.vandelune@mariott.com

Gingerbread Junction Kitchen Coordinator

Our widely popular Holiday Craft Fair needs your help in coordinating the delicious kitchen offerings for sale. Both our vendors and our guests enjoy lunch from the kitchen and there are plenty of volunteer helpers to assist you with this important job.

Contact Gingerbread Junction Coord. Julie Coley sjcoley@sbcglobal.net

PDAC Representative (Parent Diversity Advisory Council)

To act as liaison of your school: bring awareness of the Parent Diversity Advisory Council to your school community as well as acting as a representative of your community for the advisory council.

Specific Tasks:

Attend quarterly PDAC leadership meetings (3)

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Ensure PDAC events and activities are promoted within your school:

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School Newsletters

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Flyers up on School walls

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School List serve announcements

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Ensure any related registration materials and or other needed program information is available to the school principal and to the school community.

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Open House Event help with the coordination for open house: ensure a table is available, set up materials and if possible be available to speak and answer questions at the open house.

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Be aware of your school community

Contact: Jody Eriksen jodymail@sbcglobal.net

Business Partner and Sponsorship Coordinator

Many opportunities exist within our community for solicitation of donations, program funds and sponsorships. We just need the right person to make the calls and share information about these wonderful opportunities with our wider community. This is a great job for working parents and those who are active within our business communities. Give it try!

Contact: Jody Eriksen jodymail@sbcglobal.net

Hill Hero Breakfast Coordinator

Several times a year students who exhibit outstanding character traits during school are identified by their teachers and honored at a breakfast gathering with parents and administrators. A coordinator facilitates this event in conjunction with the Lead Teacher(s) John Kelsey and Nancy Spring. PTSA volunteers are ready and waiting to assist the coordinator with these wonderful events.

Contact: Service Committee Chair Laurie Meyers ljmeyers@wowway.com

Student PTSA Program Coordinators and Parent Mentors

The Hill Student PTSA is a student service oriented component of our PTSA which provides opportunities for students to enhance their leadership skills, discover and develop new interest areas, and exercise the value of volunteering by working on school or community based service projects or extra curricular enrichment activities.

Led by parent and teacher mentors, each sub committee meets a minimum of once a month to work on projects related to their individual purpose. General membership meetings are umbrella meetings held three times a year to develop solidarity among the committees -- and to teach overarching themes of leadership, inclusion and service to one's community.

The subcommittees are student centered and thrive on the reliable guidance of adult mentors. If you enjoy working with enthusiastic middle schoolers and have knack for facilitating teams toward project management success....then join in the fun at the PTSA.

Specific opportunities include:

Student Concessions Mentor for After School Activities

After school events provide our PTSA an opportunity to raise funds and provide snacks for students and spectators. This is also a great opportunity for students to "manage the store" with the guidance and oversight of an adult. Volunteers are ready to assist a coordinator for just a season or the whole year. Consider giving us a hand with this simple and fun activity?

United Colors of Hill Parent Mentors

Help our students express our Diversity as a Community through school beautification and improvement projects. Plans are underway for large and small scale murals and a range of projects to enhance our library environment, front entrance hallway, and school grounds. Your ideas, energy, and commitment are needed to inspire and guide our eager students. (Your paint brushes are good too!)

Do Something (Community Service) Parent Mentors

Parent mentors are needed to assist and support students in identifying and managing various community service projects through out the year. Over the years, students have done a tremendous job in coordinating the collections of donations, raising awareness of community issues, and fundraising for a cause. Hill is proud of our efforts in helping kids be better citizens by modeling the value of service. Join us.

Hill Happenings/News Casts

PTSA funds have helped to bring "high tech" media imaging to Hill Student PTSA. Students interested in covering important school events will utilize digital cameras and desktop publishing programs in their creation of "Hill Happenings" pod casts and an electronic school newspaper. Parent and teacher mentors with related experience will work with students in learning to utilize these tools in creation of individual projects and within a team project. If you would like to share your basic or advanced skills in digital media and/or publishing with some eager learners, come join the fun with this exciting pilot program.

Contact: Student PTSA Coordinator Pete Roets pjroets@yahoo.com