

HILL MIDDLE SCHOOL PTSA CASH AND CHECK DEPOSIT FORM

FUNCTION/FUNDRAISER/EVENT: _____ DATE: _____

SUBMITTED BY (please print): _____

AMOUNT SUBMITTED:

CASH	<u>Cash Amount</u>
Coins	\$
Bills	
\$1	\$
\$5	\$
\$10	\$
\$20	\$
\$50	\$
\$100	\$
Total Cash	\$
<p>CHECKS: <i>List each check separately including the check number then amount; list additional checks on the back of this form</i></p>	
<u>Check #</u>	<u>Check Amount</u>
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Number of Checks	
Total Check Amount	\$
<p>TOTAL AMOUNT FROM CASH & CHECKS \$</p>	

TWO SIGNATURES REQUIRED TO VERIFY CASH SUBMITTED:

1. _____
2. _____

Note: If you leave this form and money at school, contact Jessica Santoyo, Treasurer at hillptsatreasurer@gmail.com